



EDUCATION and WORKFORCE DEVELOPMENT CABINET

Steven L. Beshear
Governor

GOVERNOR'S SCHOLARS PROGRAM
1024 Capital Center Drive, Suite 210
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Thomas O. Zawacki
Secretary

Aristófanés Cedeño
Executive Director

MEMORANDUM

TO: 2015 Governor's Scholars
Parent(s)/Legal Guardian(s)

FROM: Aristófanés Cedeño, Executive Director

DATE: April 13, 2015

RE: More Details about GSP

We are delighted to welcome you to the 2015 Governor's Scholars Program and look forward to meeting you in June.

Enclosed is a copy of the Important Dates so that you will have a handy reminder of opening and closing days and deadlines for returning information to us.

All board, room, tuition and field trip expenses for your stay will be covered by the Governor's Scholars Program (GSP), but you will need some money for such expenses as personal laundry, long-distance phone calls, and snacks. The amount of spending money varies widely among students, and we would suggest that you might want to discuss this with several GSP alumni before settling on an amount, if this is feasible. If you need to obtain more cash during the program, ATMs are available on all three campuses. Information about cashing checks will be included in your campus-specific mailing in May.

Documents to be returned

There are several documents you will need to return to us with signatures, as soon as possible, but no later than May 4th. Please print the requested information with pen or type it clearly (forms will be copied) and return all correspondence to: **Governor's Scholars Program, 1024 Capital Center Drive, Suite 210, Frankfort, KY 40601.**

The enclosed documents to be returned are:

1. Medical Information Form with a copy of your **health insurance card (front and back)** and copy of your **current Commonwealth of Kentucky Immunization Certificate**. (Expiration date should not be before July 1, 2015)

2. Learning Contract
3. \$30.00 damage deposit (check/money order made payable to GSP with self-addressed \$0.49 stamped envelope). Deposits will **NOT** be returned if a self-addressed \$0.49 stamped envelope is not provided.
4. Parental Permission and Release Form
5. Legislative Information Form
6. Personal Information Form

Campus Information

On or before May 26th we will send you a schedule for Opening Day, including the time you should plan to arrive on the campus to which you will be assigned. Once you receive that information, you will need to make plans with your parents or guardians for transportation. We hope that they will be able to accompany you because we are planning a specific Opening Day meeting for them, as well as for you.

Session Request

As a general rule, specific campus requests will not be honored. However, if you face truly extenuating circumstances, you may request one session over another because of a conflict in dates. The enclosed Session Request Form must be received by May 4th. Please understand that requesting a session will affect your class choices. Not all classes are offered on all GSP campuses. A committee will review your request and determine its validity. Keep in mind that not all requests will be granted: requesting a session **does not** guarantee that you will be assigned to that session.

Learning Contract

All documents must be received by May 4th. If we do not receive a signed Learning Contract from you by that date, we will assume you are not planning to attend and will remove your name as a 2015 Scholar. By signing the Learning Contract, you have agreed to remain on campus for the full five weeks and, once on campus, not to request a leave of absence (except for emergencies). If you find you are unable to attend, it would be most helpful if you would immediately sign the Notice of Non-Attendance Form and return it to us as soon as possible. Please complete the section regarding the reason for declining your acceptance. Many alternates do not make other plans until they learn whether or not there may be room for them in the Governor's Scholars Program.

Donate Your Deposit

If you prefer to donate any unused portion of your \$30.00 damage deposit to the Governor's Scholars Program as a tax-deductible gift, please indicate your intention by completing the requested information at the bottom of the Learning Contract page. Your donation will be credited by August 16, 2015 and, at that time, you will receive an official acknowledgement of contribution for your tax preparation purposes. If you choose to donate any unused portion of your damage deposit, you will not need to provide a self-addressed stamped envelope.

Contact Information

Should you or your family have questions or problems you need to discuss with us, please call our central office at 502-573-1618. For additional information, you may also visit our website at www.gsp.ky.gov. We look forward to meeting you and your family, and we know that it will be an exciting five weeks for you in the Governor's Scholars Program this summer.

2015 Governor's Scholars Program

What to Bring – Suggested List of Items

1. Clothes for classes: casual, comfortable summer clothes, such as jeans, shorts, skirts, T-shirts, blouses, sport shirts; a skirt or long pants may be necessary for some field trips. Clothing should be neat, comfortable, and modest. Avoid clothing that reveals midriffs, backs, or undergarments, shorts that are too short and low-cut tops. Shoes and shirts must be worn at all times.
2. Raincoat and/or umbrella; hiking clothes and shoes for some field trips (be sure to include a long-sleeved shirt).
3. Dress clothes, for religious services, if planning to attend, and such special events as final dinner (i.e., dress-up blouse and skirt or a simple dress for female students; tie, slacks and, optionally, a sport coat for male students).
4. Sleepwear/robe/shower shoes: bathrooms will be shared with other scholars.
5. Athletic equipment and clothes: for example-tennis racket, running shoes, racquetball/handball equipment, swimsuit, baseball/softball glove.
6. Personal toiletries: toothbrush and toothpaste, soap and soap dish, shaving equipment, shampoo, deodorant; a minimum of 2 bath towels and a washcloth (four or more would make laundry easier); a bathmat, if desired.
7. Bed linens: 2 twin sheets (extra long) and 2 pillow cases (doubling would make laundry easier). Each room has extra-long twin size beds. In addition, you will need a pillow, a blanket and, if you want one, a bedspread.
8. Small amount of personal silverware, if you plan to eat snacks in the residence hall.
9. Hangers for your clothes; laundry bag and laundry detergent.
10. Musical instruments, if you plan to practice or perform. Pianos will be available.
11. Cell phones will be permitted in the dorms only. If needed, Scholars can bring their own telephone (phone jacks are provided) to be used in their room. Scholars may make long-distance calls collect or with a personal calling card, but may not charge calls to their room.
12. Spending money: this need not be much; you will need personal funds for such items as snacks, pizza, stamps, personal items, and quarters for laundry machines. Scholars' spending varies—you may want to check with several alumni.
13. Alarm clock and/or wristwatch. Students should not plan to use cell phones to determine time.
14. Camera, video recorder, and things to read during spare time. Students should not plan to use their cell phones as cameras.

Each student will have a private closet in her/his room. While we don't anticipate that there will be any real problem with theft, in a large community living situation such as ours, things may disappear. We would discourage students from bringing anything valuable (jewelry, large amounts of cash, expensive stereo equipment, etc.) with them this summer. The Governor's Scholars Program can assume no liability for loss or damage of personal items.

TV SETS, PERSONAL COMPUTERS, PERSONAL DVD PLAYERS, TABLETS and E-READERS ARE NOT ALLOWED. DO NOT BRING THEM! iPods and other personal MP3 players will be permitted in the dorms only.

Possession or use of alcohol, drugs, firearms, or motorized vehicles is prohibited. This prohibition will be strictly enforced. Violators will be dismissed.

Note to Parents and Guardians:

Please keep in mind that there will be a Family Day at the end of your scholar's second week on campus. This is an excellent time to replenish scholars' stocks of snack food, spending money, clothing, or any items that may have initially been forgotten. Scholars may also receive items by mail throughout the Program. As a result, it is not necessary to bring supplies for the entire five weeks on Opening Day.

2015 Governor's Scholars Program Important Dates

- May 4** Last day for students to accept or decline their appointments. Those accepting must return signed contracts to the Governor's Scholars Program by this date.
- May 4** Last day for Scholars to request a specific session because they have major scheduling conflicts. Requests for campus assignment will not be considered after this date except in case of extreme emergencies.
- Campuses are staggered to allow scholars to participate in other major events before or after they attend the program. Leaves of absence are only granted for emergencies and must be approved by the Campus Director. Students are expected to stay the full five weeks.
- May 26** Latest date for Governor's Scholars Program to mail notifications to Scholars of campus and focus area assignments.

Session I

June 21 Opening Day
July 4 Family Day
July 25 Closing Day

Session II

June 27 Opening Day
July 11 Family Day
July 31 Closing Day

Session III

June 28 Opening Day
July 12 Family Day
August 1 Closing Day